

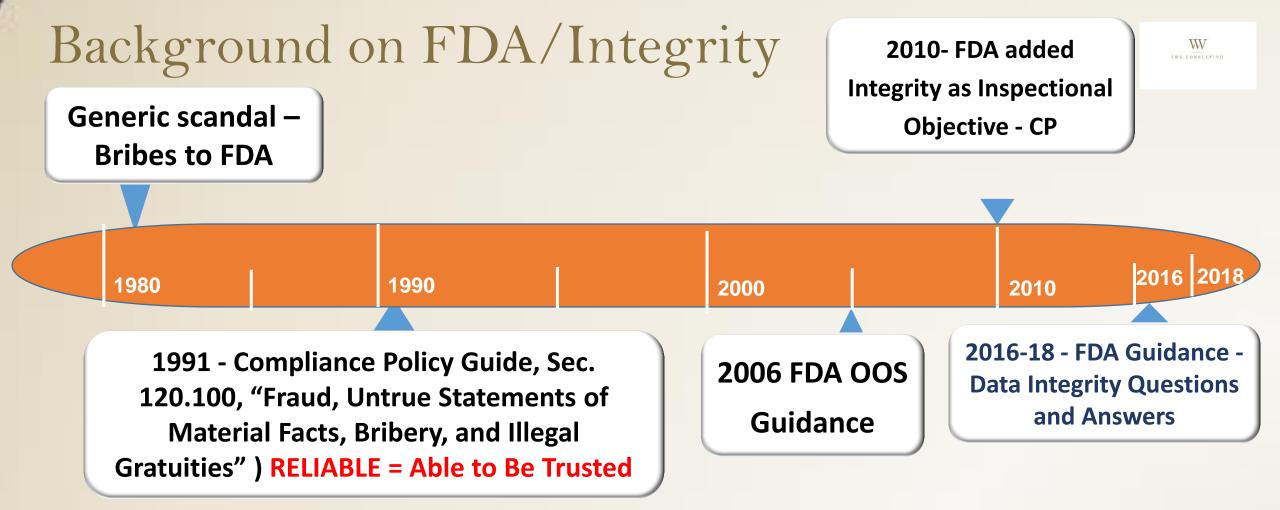
Integrity – Trust is the Crux



Preview

- A. FDA and Integrity (Brief History)
- B. Conditions for Integrity Failures with <u>Real Experiences</u>
- C. Why is Integrity Important?
- D. Do's and Don'ts
- E. Conclusion

Background on FDA and Integrity



- * 2015: MHRA GMP Data Integrity Definitions and Guidance for Industry
- * WHO Expert Committee on Specifications for Pharmaceutical Preparations and others
- * Available on the Web

Conditions under which Integrity Failures Can Happen

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Why do Integrity Issues happen?

Conditions

Motive/Incentive

Rationalization

Opportunity/Lack of Controls + (or a combination of such) = Data Integrity Breach

Conditions: Experiences

Incentive / Motivation - Examples The Best Security Top Down AIP

- First to File Financial or Other Gain
- Told To Do It (can't challenge boss) •
- Shortcuts \rightarrow Increased Production •
- Cover Errors (embarrassment)
- External pressure (Customer? Sales?) •

Conditions: Experiences

Rationalization – Examples:

- Perfect Records What FDA wants? Audited by FDA and they never check this •
- My boss/QA trusts me •

Ignorance/Cultural-Perfection/Bad Habits

- Peer pressure benefits company
- Everyone else is doing it •
- Easier this way /Leave on time (take shortcut) •



- Ineffective QA (balance of power?)
- No one is checking or checking is infrequent

Conditions: Experiences

Lack of Controls - Examples

- Old equipment/Manual Processes
- No audit trails
- Buddy No one verifying

Friends Making own decisions

- Routine
- Procedures: unavailable/unclear/bad/not followed •

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Why is Integrity Important?

"The Moment there is suspicion about a person's motives, everything he does becomes tainted."

Mahatma Gandhi (Quote)

Trust



Doubt



Excerpt from FDA Warning Letter

"This data falsification and the record-keeping deficiencies described above <u>raise doubt</u> regarding the validity of your firm's records." WV

Do's & Don'ts

Do's and Don'ts – DOs

- Have a Data integrity policy with **<u>defined consequences</u>**
- Getting together to determine possible data integrity breaches the facility or the <u>conditions mentioned</u>
- Transparency Open Deviations/Investigations
- Spot checks, show me, tell me
- Review audit trails
- Have an <u>anonymous box</u> for reporting Integrity issues
- Train in data integrity make part of annual training? Weekly or Monthly reminders part of Company policy?

Do's and Don'ts – DON'Ts

- Do not deny access to facilities and records FDA is entitled to
- Do not tolerate authoritarian managers do it my way or the highway

"ALCOA"

- Do not oppress employees
- Do not pre-sign records before completing operations
- Do not hide mistakes
- Do not backdate
- Do not re-write
- Do not transcribe data
- Do not write on scrap paper or unauthorized notepads
- Do not tear up paper or destroy records

In Conclusion

Integrity means: What you are Doing, Recording and Saying is REAL.

Common Sense – Data Integrity

- Perform activities as if your customer / FDA is watching
- Follow ALCOA +

• Transparency

